

1 Hours of Operation – Individual Worker

The **Hours of Operation** is a setting that allows field Force Manager mobile application to auto launch and exit at a specific time of the day on the worker’s device.

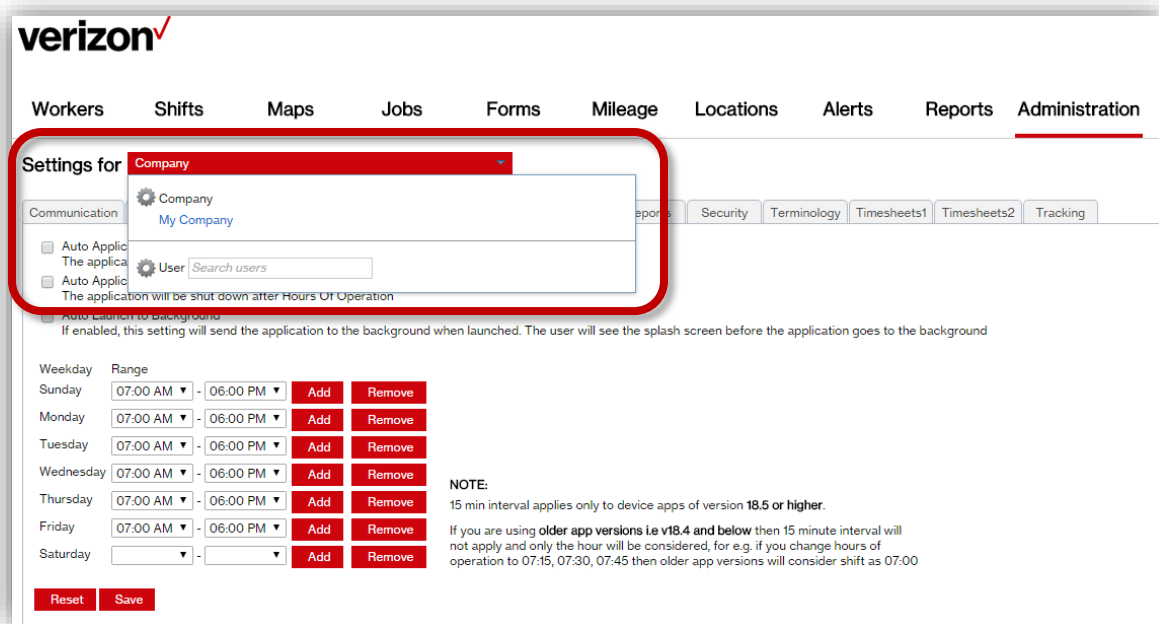
What’s in it for me:

Understand how to set the Hours of Operation for your mobile workers for each day of the week. Once it is established for each day, you will have the option to set the FFM mobile application auto start up and auto shut down on the mobile worker’s device at a specific time of the selected days of the week. These instructions are for an individual worker so they are different from the company settings.

Accessing the Hours of Operation setting for an individual worker

To set the **Hours of Operation** for an individual worker,

- Navigate to **Administration > Settings> Settings For**, and click on the dropdown menu.
- Search user from user search box and change the settings.



Settings for User: john smith

Hours of Operation | Jobs | Peripherals | Personalization | Reports | Security | Terminology | Timesheets1 | Tracking

- Auto Application Startup
The application will be remotely started if shutdown during the Hours Of Operation
- Auto Application Shutdown
The application will be shut down after Hours Of Operation
- Auto Launch to Background
If enabled, this setting will send the application to the background when launched. The user will see the splash screen before the application goes to the background

Weekday	Range		
Sunday	07:00 AM - 06:00 PM	Add	Remove
Monday	07:00 AM - 06:00 PM	Add	Remove
Tuesday	07:00 AM - 06:00 PM	Add	Remove
Wednesday	07:00 AM - 06:00 PM	Add	Remove
Thursday	07:00 AM - 06:00 PM	Add	Remove
Friday	07:00 AM - 06:00 PM	Add	Remove
Saturday		Add	Remove

NOTE:
15 min interval applies only to device apps of version **18.5 or higher**.
If you are using **older app versions i.e v18.4 and below** then 15 minute interval will not apply and only the hour will be considered, for e.g. if you change hours of operation to 07:15, 07:30, 07:45 then older app versions will consider shift as 07:00

Reset
Save

After you have completed selecting the above settings, click on the **Save** button at the bottom of the page. You have now set up the application to auto launch and shutdown on your mobile worker's device.

To set the Hours of Operation for the entire company, refer to the Cheat Sheet: [Hours of Operation settings – for the company](#).